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| Meeting: | Grants Advisory Panel |
| Date: | 9 th June 2008 |
| Subject: | Edward Harvist Trust Charity – Reserved Grants |
| Responsible Officer: | Javed Khan, Director of Community and Cultural Services |
| Portfolio Holder: | Councillor Chris Mote |
| Exempt: | No |
| Enclosures: | Appendix 1: - Original Reports to GAP on 9 th April 2008; Appendix 2: - Supporting documents |

Section 1 – Summary and Recommendations

This report provides an update on the reserved grants from the applications to the Edward Harvist Trust fund from the GAP meeting on 9th April 2008.

Recommendations:

Members are requested to consider the additional information supplied by applicants for the reserved EHT grant funding and make recommendations to the Portfolio Holder for Community and Cultural Services to authorise officers to release the reserved EHT amount of £2,470 in respect of 2 organisations listed in paragraph 2.1.1 of this report.

Reason: (For recommendation)

To enable the organisations listed in paragraph 2.1.1 of this report to receive their grant funding of £2,470..

Section 2 – Report

2.1 Background

2.1.1 The Grants Advisory Panel on the 9th April 2008 considered 9 applications and awarded £10,533 to 7 organisations and decided to reserve a total amount of £2,470 in respect of the following organisations:

- Angolan Civic Communities Alliance - £2,000;
- Harrow Gingerbread - £470.

2.2 Options Considered

2.2.1 ANGOLAN CIVIC COMMUNITIES ALLIANCE: The Panel agreed to reserve the EHT grant of £2,000 pending receipt of an additional quote for an Apple Mac package. The organisation have now submitted 3 additional quotations from John Lewis, International Cyberstore, and Apple Store for Business (see Appendix 2 of this report).

2.2.2 HARROW GINGERBREAD: The Panel agreed to reserve the EHT amount of £470 pending receipt of an additional quote for the purchase of items for their Healthy Eating and Awareness Programme. The organisation have now submitted the additional quote showing the comparison of prices from Argos and Tesco's (see Appendix 2 of this report).

2.3 Why a change is needed

2.3.1 No changes are required to the current process.

2.4 Other options considered

2.4.1 No other options have been considered.

2.5 Resources, costs and risks

2.5.1 The £2,470 grant funding is contained within the existing EHT budget and has been reserved for the organisations listed in paragraph 2.1.1 above.

2.5.2 Organisations will be asked to supply receipts for the items of expenditure listed. This will reduce the risk that organisations may not use the funding for the purposes outlined in their applications.

2.6 Staffing/workforce

2.6.1 There are no staffing or workforce implications.

2.7 Equalities impact

2.7.1 The applications for grant funding through the Edward Harvist Trust aim to address inequalities and disadvantage, and promote equality of opportunity.

2.8 Legal comments

2.8.1 There are no legal implications.

2.9 Community safety

2.9.1 Some of the organisations supported through Edward Harvist Trust grant funding deal with and contribute directly to issues of crime prevention, fear of crime, youth offending and anti-social behaviour.

Section 3 - Statutory Officer Clearance

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| Name: ...Sheila Thakrar..... | <input checked="" type="checkbox"/> | on behalf of the Chief Financial Officer |
| Date: 28 th May 2008 | | |
| Name:Helen White..... | <input checked="" type="checkbox"/> | on behalf of the Monitoring Officer |
| Date: 28 th May 2008 | | |

Section 4 - Contact Details and Background Papers

Contact:

Kashmir Takhar, Service Manager, Community Resources & Projects (ext. 5332);

Parveen Vasdev, Principal Grants Officer (ext. 7625);

Charlotte Clark, Senior Grants Officer (ext. 2335).

Background Papers:

Available on request.

If appropriate, does the report include the following considerations?

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| 1. | Consultation | YES - Draft report sent to Voluntary Sector Advisor for comments. |
| 2. | Corporate Priorities | YES |

Appendix 1

Original Summary Reports Presented to Grants Advisory Panel on 9th April 2008

Angolan Civic Communities Alliance (ACCA) Grant requested: £2,000

Project: IT and Web Design Services for Young People and Provision of IT and Access to Internet for Women and Elderly People.

ACCA is a local organisation that aims to relieve need, hardship and distress of Angolan people, particularly newly arrived refugees, by the provision of services such as interpreting, immigration, social & welfare rights, housing, community integration, education, training and employment to improve the quality of life for their community. The organisation has an individual office at the Community Premises.

ACCA has established a Family Learning Programme Support Service predominantly targeted towards families from Portuguese or French speaking communities with selected programmes also available to locally situated host and migrant communities. The programme has entered in partnership with Harrow African Caribbean Association (HACAS) due to commence in April/May 2008 pending joint funding applications.

The overall vision of the Family Learning Support Service is to enhance the educational experiences of children and support parents with language programmes (ESOL) and understanding of the UK curriculum via a series of targeted interventions aimed at raising educational attainment, enhancing life skills, heightening awareness of health and social care issues as well as encouraging achievement through active participation across a variety of social activities and educational opportunities. The programme currently runs at Hillview Children's Centre, Northolt Road Communal Hall and at the Community Premises on Saturdays. It is hoped to move to the Beacon Centre in Rayners Lane from April 2008, where the service will be expanded. At present, 82 people have enrolled, including 45 children and young people, 22 parents and 15 elderly people.

ACCA is seeking funding to expand the above service with I.T. training and support. The grant requested will enable ACCA to comply with the new planned services and incorporate basic word processing, spreadsheets, publishing, Power Point, Access database, how to access the internet and how to set up email accounts and access emails.

A grant of £2,000 is requested from the EHT as a contribution towards the total cost of £2,998 of the project. The remainder will come from contributions made from parents. The equipment will be stored and used at the Community Premises. The proposed budget is as follows:

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| Apple Mac computer ready to run as web-hosting server | £1,699 |
| Apple digital display | £399 |
| Publisher design packages | £389 |
| Dream weaver web design software | £276 |
| Router | £235 |
| Total | £2,998 |

Harrow Gingerbread

Grant requested: £470

Project: Healthy Eating and Awareness Programme

Harrow Gingerbread is a self-help and support group for lone parent families from different multi cultures, ages and backgrounds, and is a subsidiary of the National Gingerbread. They provide a meeting place at the Pinner Youth Centre in Chapel Lane for lone parents and their children, as well as emotional, moral and practical support.

Harrow Gingerbread is currently developing a Healthy Eating and Awareness Programme. The programme will support and encourage young people to create their own healthy eating plans from scratch, creating menus on a computer, researching recipes, keeping display books and taking photographs to keep and try out at home. Young people would be making a positive contribution to their wellbeing and independence by working in small groups to use utensils and ingredients to bring awareness of healthy eating into their lives and gain new skills and experience.

The total cost of the project is £2,000 and, since this application was made, a grant of £1,530 has been awarded from the Council's main grants programme for 2008/09 to be used as a contribution towards the running costs of the project. Therefore the balance of £470 is requested from the Edward Harvist Trust fund to be used to purchase kitchen utensils and equipment, display books and a digital camera for this project.